



Course content and methodology

English for the Financial Sector

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University of Oum El Bouaghi-Algeria

Academic year 2023-2024

Outline of the course

- Forensic accounting;
- International standards in Auditing;
- Sectoral accounting;
- Public sector accounting;
- Corporate governance;
- Budgeting;
- Job interviews;

Objectives of the course

At the end of this course, the student will be able to:

- Explain and illustrate core economic theories and business and financial sector vocabulary.
- Writing professional emails, preparing CVs, and motivation letters. Besides, they will be well prepared to do a job interview.
- Engage in creative thinking and provide insightful and beneficial analytical remarks, as well as simulate real-life situations that they will be facing in the future.
- Collaborate in teams to engage in problem-solving activities, task-sharing, assignment preparation, negotiation simulations, and prospective exercises.

Teaching method

- Contact hours in 2ed semester:
19H&30Min (BOURAS Meriem)
2 weeks online, one week offline
- Lectures:
 - Students are required to engage actively in the course, defend their opinions, and engage in discussions on controversial topics.

The course aims to stimulate and enhance crucial analytical abilities.

“It is important to have studied the content before.”
- Group assignment and presentation:
 - Each student, working in groups, is expected to complete an assignment and then present their results in class. The maximum time for presentations is 20 minutes, with an additional 10 minutes for discussion.
- A complete learning folder is supplied throughout the course, including essential course material, detailed outlines, and the slides for each chapter.

Assessment

First examination session:

- Attending: 5 points
- Participation: 3 points
- Assignment and presentation: 8 points
- Final test: 4 points

Assignments and presentations

- To make sure that every student is treated fairly, the group assignment and subject are provided two weeks before the class begins.
- Total duration of the exercise 20 minutes
 - *5 minutes presentation for each stakeholder*
 - *Followed by a 10 minutes Q&A session*
- It is necessary to present using PowerPoint.
- One day before the presentation, a PowerPoint must be sent to the Professor's email address (bourasmeriem95@gmail.com); changes are not permitted after that.

Course materials

- Frendo, E., Mahoney, S., & Rosetti, S. (2007). English for accounting (pp. 1-64). Oxford University Press.
- Guffey, M. E., & Seefer, C. M. (2019). Business English. Cengage Learning.
- Ian Mackenzie. (2006). Professional English in Use. Cambridge University Press.
- Ian Mackenzie. (2008). English for the Financial Sector. Cambridge University Press.
- Ian Mackenzie. (2010). English for Business Studies: A Course for Business Studies and Economic Studies. Cambridge University Press, 3rd Edition.
- Online accounting terminology glossary.
- Online resources for academic writing, reading, and speaking in English.
- Simon Sweeney. (2019). English for Business Communication. Cambridge University Press.