

## ACTIVE AND PASSIVE VOICE

Both active and passive voice are used in academic writing.

### Active voice

In the active voice the subject of the sentence performs the action, e.g., the student asked the lecturer for help.

### Passive voice

Passive verbs are formed using the appropriate tense of the verb 'to be' + the past participle.

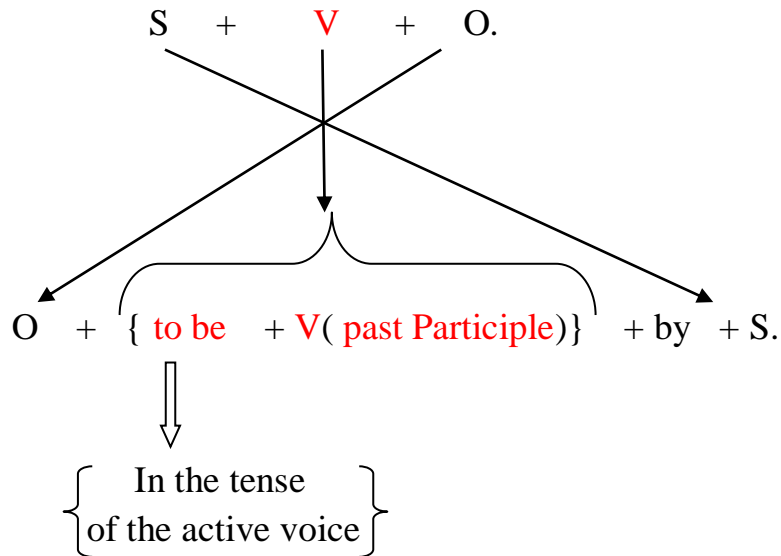
Tense 'to be'	Form
Present	is/are
Past	Was/were
Future	Will be

### FORM

Active

S + V + O.

Passive



**Remark:** It is not necessary to use {by} in the passive voice.

**Task01:** Change the active sentences below into passive sentences.

A/ She writes a letter.

B/ The letter is written by her.

A/ My friend gave me a storybook.

B/ I was given a storybook by my friend.

A/ I received a phone call.

**B/.The phone call was received by me.**

A/ He paints the house.

**B/The house is painted by him.**

A/ Sarra likes tea.

**B /Tea is liked by Sarra.**

A/ They cancelled all the flights because of the fog.

**B/All flights were cancelled because of the fog.**

A/Somebody warned us not to go out tonight.

**B/ We were warned by somebody not to go out tonight.**

A/ Our conversation was being recorded.

**B/ She was recording our conversation.**

A/ They have built a new airport in the same city.

**B/The new airport has been built in the same city.**

A/ Marry will bring her new project next month.

**B/ Her new project will be brought next month.**

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## Syllables

- 1 Vowel = 1 syllable e.g: tall → 1 syllable
- 2 Vowels or more « related to each other » = 1 syllable  
e.g: beautiful → 3 syllables
  
- “e” at the end of the word = Ø e.g: fake → 1 syllable
- Consonant+le= 1 syllable e.g: table → 2 syllables.

**Task 01: Classify the following words according to the number of syllables:**

Care-people-pride-interaction-direction-health-beautiful-competition-joke-  
student-table-puzzle-brain-information-newspaper-ethical.

1 syllable	2 syllables	3 syllables or more
Care-pride-health-joke- brain-	People-student-table- puzzle-	Interaction-direction- beautiful-competition- information-newspaper- ethical