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**Second Year**

**The Writing Process**

The writing process is something that no two people do the same way. There is no "right way" or "wrong way" to write. It can be a very messy and fluid process, and the following is only a representation of commonly used steps.

**Steps of the Writing Process**

**1-Prewriting**

* Decide on a topic to write about.
* Use the [Prewriting Strategies](https://writing.ku.edu/prewriting-strategies" \t "_blank) to generate ideas (invention techniques)

**2- Drafting**

* Write sentences and paragraphs even if they are not perfect.
* Create a thesis statement with your main idea.
* Put the information you researched into your essay accurately .
* Read what you have written and judge if it says what you mean.

**3-Revising**

* Read what you have written again.
* Rearrange words, sentences, or paragraphs into a clear and logical order.
* Take out or add parts.
* Do more research if you think you should.
* Replace overused or unclear words.
* Read your writing again to be sure it flows smoothly. Add transitions.

**4-Editing and Proofreading**

* Be sure all sentences are complete.
* Correct spelling, capitalization, and punctuation.
* Change words that are not used correctly or are unclear.